

EAGLE LAKE ESTATES HOMEOWNERS ASSOCIATION, INC.
Sandcastle Community Management 9150 Galleria Ct. Suite 201, Naples, FL, 34109
BrianaC@sandcastlecm.com

Architectural Control Committee (ACC) REQUEST FORM

Name: _____ **Daytime Phone:** _____

Address: _____ **Email:** _____

Brief description of work to be performed - Please attach supporting drawings, including size, location, and description of materials, color samples, and any applicable information.

Colors to be used: (use additional paper and attach samples if needed)

Description of the materials to be used: (use additional paper if needed)

Name of Contractor(s) to be used: _____

Proof of insurance for each contractor is not required for the ACC but is strongly recommended for your protection.

When Complete, mail this form and all supporting documentation to the address listed at the top of this page.

You will be contacted with a response in writing.

Do not begin any work until you receive written approval.

I/WE UNDERSTAND AND AGREE:

- That ACC approval does not constitute any representation or warranty of the quality of work performed.
- That I am solely responsible for compliance with ALL APPLICABLE GOVERNMENT REQUIREMENTS including, but not limited to Permits, Inspections, and Building Codes.
- That this request will be disapproved if submitted without the required documentation.
- That I consent to an inspection of the completed work, and if the completed work does not comply with the agreed-upon standards of quality construction, materials, specifications, outlines, guidelines, or other criteria, I understand the ACC reserves the right to demand corrections, changes, or alterations to constitute compliance with this application form and supporting information.
- To hold harmless and to fully indemnify the Eagle Lake Estates Homeowners Association, Board of Directors, and the Architectural Control Committee from any related matters pertaining to the approval/disapproval of the said application and/or to the final approval of this matter.
- That I will be fully liable for any actions or legal costs that may arise from violations of this agreement or violations related to this agreement as stated in Article IX, Section 6, of the Declaration of Covenants, Restrictions, Easements, Charges, and Liens.
- That I, the undersigned owner(s) or owner's legal representative, accept the responsibility for any and all structural or other damage resulting from work done on or at my property and all structural or other damage resulting from work done on or at my property.

OWNER SIGNATURE: _____ **Date:** _____

FOR USE BY ARCHITECTURAL CONTROL COMMITTEE – 2 Signatures Required

() APPROVED

() DISAPPROVED

() PENDING MORE INFORMATION

Explanation: _____

DATE _____ **ACC Signatures:** _____

Print _____

Print _____